



**HOLYBROOK**  
PRIMARY SCHOOL

# Coming Back to School in September

A guide for pupils and parents



# Welcoming you back

## We have missed you!

Our school has been closed to most pupils since March 2020 because of Coronavirus. Your teachers are looking forward to welcoming you back now.



We have been told it is safe to come back to school and we are working extremely hard to prepare a safe environment for you. We have carried out a risk assessment to make sure we keep everybody safe.

## Preparing to come back to school

Your school may look and feel a little different but that is okay.

Lots of things will be the same. Your school uniform will be the same and **you will need to wear this every day.**

This includes:

- Navy blue sweatshirt or cardigan
- White plain polo shirt
- Grey or black skirt/ pinafore dress/ cloth trousers (no jogging pants)
- Plain, low black shoes – **No boots or trainers.**

It is important that you wear a **clean** uniform everyday to prevent the spread of germs.

If you have long hair, please make sure it is tied back with a hair bobble to reduce the number of times you touch your face. This is to keep you and others safe. Hair bobbles should be blue, white, black or grey.

Things you **can** bring to school:

- ✓ A packed lunch (if you usually bring one) clearly marked with your name
- ✓ A coat
- ✓ A sunhat (if needed)
- ✓ Book bag and reading journal

- ✓ Shorts and trainers for PE
- ✓ Medicines from home (if needed)

Please **do not** bring pencil cases and other belongings in from home unless agreed by your teacher. There will be everything you need to use in school.

Please do bring your reading books and library books back to school with you in September.

### **Getting to and from school**

Current guidance recommends that if you live within 2 miles of school, you should walk or cycle where possible.

When you arrive at school, you should stay with the adult who brought you until you see your teacher. Do not go up to other families. This is to keep everyone safe. Ideally, **just one adult** from your household should bring you to school to keep numbers on the playground to a minimum.

### **Entrances for different year groups**

Most classes need to go to the usual school entrance for your **new year group** and line up sensibly. Try to be on time as this will reduce the risk of you coming into contact with children from other 'bubbles'. A teacher will come to meet you. As

start times for different year groups have been staggered, there shouldn't be too many people on the playground at once which should keep people safe.

Year 1 will enter through the cloakroom door from the KS1 playground.

Year 2 will enter school through the door at the bottom of the steps from the car park (the door which Year 2 are usually collected from at the end of the day.)

Your parent / carer will need to leave the playground as soon as they have handed you over to a school adult. This is to keep people safe by not having too many different households in one place at any time.



### **Start and finish times on Monday and Friday**

Start and finish times for classes are staggered to ensure the safety of everyone on site by keeping the numbers of people on the playground to a minimum.

**Parents / carers:** please drop off and collect children promptly and keep a safe distance from people of other households.

**Nursery: 8.50am – 11.15am & 12.30 – 3.30pm**

**Reception: 8.40am – 3.05pm**

**Years 1, 3 and 5: 8.50am - 3.15pm**

**Years 2, 4 and 6: 8.40am - 3.05pm**

**Children attending the resourced provision: 8.50am – 3.15pm**

### **New finishing times**

We have changed our finishing times on a Tuesday, Wednesday and Thursday for most classes to give you extra time with your teacher. We will do lots of catch up work to help you with the school work you have missed. We will have these new finishing times until the Christmas holidays.

### **Start and finish times on Tuesday, Wednesday and Thursday**

**Nursery: 8.50am – 11.15am & 12.30 – 3.30pm**

**Reception: 8.40am – 4.00pm**

**Years 1, 3 and 5: 8.50am - 4.10pm**

**Years 2, 4 and 6: 8.40am - 4.00pm**

**Children attending the resourced provision: 8.50am – 3.15pm**

It is important that you arrive at school on time so that we can get all children into school promptly and safely. Please do not gather in groups on the playground. Your parent or carer should leave the playground as soon as they have handed you over to a member of staff.

When you get to school, line up sensibly at the door for your class, staying apart from other families and children.



You might have a short wait while we get you into school but please be patient. We will be as quick as we can, but our priority is to get children into school safely. This is nothing to worry about; it is to help keep all staff and families safe.

There will be lots of adults from school at the gates and around the playground to ask if you are not sure where to go.

**Parents / carers:** if you need to speak to a member of staff, you should contact the office on 01274 611327 for a telephone appointment to be arranged for you. Please don't come to the office without an appointment so we can keep our children and staff as safe as possible.

**Parents /carers:** please avoid making any medical appointments during school hours.

### **Breakfast Club**

Breakfast Club will be open as usual from 7.45am Monday to Friday. Children will be kept in their year group bubbles in breakfast club in different areas of the hall so that they are kept safe.

### **Your classroom**

You will spend the first four weeks of term with your teacher from last year so that they can help you with work which you missed out on when school closed. However, you will go to your **new classrooms** to help you get used to it. From October, you will have your new teacher.



When you come into school for the first time in September, we will show you which school door to use, where to hang your coat, which toilets you can use and where your new classroom is.

Your classroom may look a little different, but you will still see lovely displays and be able to find equipment that you might have used before.

Some classrooms have been set up in rows, facing the front of the classroom.

Your teachers will show you where to sit and where you can find equipment (like pencils, rulers, and pens) that you will need.

You will work and play with the other children in your class and year group 'bubble' throughout the school week. This means that you will be able to see your teachers and friends, but you will not mix with children from other year group bubbles. You will stay with your class / year group as much as possible.

We won't be having our usual big assemblies in the hall but we will still have these on the computer using a video link. We are doing this to help keep you safe in school.



## **Breaktimes and Lunchtimes**

You will stay with your year group 'bubble' during break and lunch times.

The times for these will be different from other year groups and you will have a designated zone to play in which is separate from other children.

Your teachers will explain when you are having a break and where you can play.

You might see other friends and relatives when you are outside playing. You can wave at them, but you cannot go over to play with them just yet. This is to help us to keep you safe.



School dinners will be provided for anyone who usually has them. These will be delivered to the classrooms. Across the week there will be a mixture of our usual hot and cold food including main meals, jacket potatoes and sandwiches which will be served in a 'grab bag' or a take-away style container. You will get to choose what you want for lunch when you take the morning register.

If you want to bring your own packed lunch, make sure that you bring it in a box with your name on. Your lunchbox must be cleaned in the dishwasher each evening.

Most classes will eat lunch in their classrooms with their 'bubble' including their teacher and TA. Nursery, reception and Year 6 will use the dining room to eat their lunch.

You will then have a lunchtime playtime outside. Lunchtimes will be staggered with a maximum of two classes playing out in separate areas at any one time so that we can keep everyone safe.

### **School Routines**

When you come back to school, you will be asked to wash your hands regularly. This will help to stop the spread of germs and keep you safe. You might also be asked to use hand sanitiser at times.

**Wash your hands with soap and water more often for 20 seconds**



**1**  
Palm to palm



**2**  
The backs of hands



**3**  
In between the fingers



**4**  
The back of the fingers



**5**  
The thumbs



**6**  
The tips of the fingers

Use a tissue to turn off the tap.  
Dry hands thoroughly.



Teachers will take your temperature when you arrive at school. If your temperature is high (above 37.8 degrees), you will be asked to go home to keep you and your classmates safe.

If you need to cough or sneeze, you must do this into a tissue, putting the used tissue into a bin and washing your hands

afterwards. If you cannot use a tissue, sneeze or cough into the crook of your arm. This will help you to stay safe.



### Face Masks

**Children:** You will not be asked to wear a face covering to school even though you might see adults wearing them at times. This is okay. If you want to wear a face mask on your journey to school and when waiting to come into school, this is okay.

**Parents / carers:** You may want to wear a face covering when you bring and collect your children from the playground if you don't feel you will be able to socially distance from other families. The rule on face masks might change if we receive further guidance from the government.

**Parents / carers:** If you, your child or a member of your household has any of the symptoms of Coronavirus (cough, fever, shortness of breath, loss of taste or smell), you must keep your child off school and get a test as soon as possible. Please inform school if this is the case. Test results usually take 24 hours to receive and school will need to see evidence of a negative test before allowing your child back. If the test is positive, you must inform school immediately and we will then seek further guidance.

You can book a test online here:

<https://self-referral.test-for-coronavirus.service.gov.uk/antigen/name>

### **Feelings and Emotions**

We know that it might feel strange to be coming back to school. We will help you get used to the changes.

You might be feeling a mixture of emotions. You might feel happy, sad, nervous, or excited.

It is okay to feel like this and you can talk to any of the adults in school about this. We will be doing lots of activities in class to help you feel settled again in school.

**We are looking forward to seeing you in September!**

